

The Community Library  
Board of Trustees Meeting  
April 13, 2023

Call to Order:

Aa a quorum was present, President Ken Hotopp called the meeting to order at 1:00 p.m.  
Present: Fred Barnes, Harriet Berard, Linda Carpenter, Virginia Downs, Ken Hotopp , Becky Leggieri, Julia Walter, Kim Zimmer. Zoom Attendance(unable to vote): Janice Clark. Excused: Jim Collins, Janet Sand.

Guests:

Nathan and Sarah Davis introduced themselves. Mr. Davis is considering submitting a petition for election to the library board. Before making a decision, he wanted to attend a meeting to gain knowledge about the responsibilities of the trustees.

Minutes:

Mrs. Berard moved to accept the March minutes. This was seconded by Mr. Barnes and was unanimously approved .

Director's Report:

Ms. Zimmer reminded trustees that MVLS library services committee will be meeting May 3 at Gloversville library. She encouraged trustees to attend.  
Mr. LaPlant continues to offer a variety of programs for adults.  
The elementary and middle school Battle of the Books competitions were successful. The high school competition is scheduled for Saturday, April 22, at 10:00 a.m.  
The library staff is preparing for the opening of the Annex and redesigning the web site.

Treasurer's Report:

Ms. Carpenter outlined the expenses and income for March. The trustees reviewed the current bills. Ms. Carpenter made a motion, seconded by Mrs. Downs, and was unanimously approved to pay the bills.

Committee Reports:

Finance:

Ms. Carpenter will be meeting with the committee April 19 to review the current financial statements.

Building & Grounds:

Mr. Barnes indicated that the problem with the front entry is still in discussion with the attorneys.

Mike Quigley plans to paint the windows in May.

The elevator needs a new sensor that has been ordered.

The inner front door needs a new part that will cost over \$2000.

There is a problem with the electric panels that Ms. Zimmer has fixed temporarily. Mr. Barnes is contacting an electrician to investigate the problem.

Mr. Hotopp suggested we seek a clerk of the works to oversee the annex construction. He will contact Terry Keller to obtain his opinion regarding this suggestion.

Mr. Becker (Lamont Engineering) has reported that bids will go out within a month for facade, sprinkler system, electric and plumbing systems. All of this must be completed before sheet rock work.

Personnel:

Ms. Walter announced that Ms. Zimmer and the committee had interviewed Heather Heckman for the vacant staff position. Ms. Walter made a motion, seconded by Ms. Carpenter, and was unanimously approved to hire Ms. Heckman for the library clerk position.

Board Development:

Mrs. Berard suggested to Mr. Davis that she would be available after the meeting to answer questions he might have regarding the role of library trustees.

Adjournment:

Mrs. Downs made a motion, seconded by Ms. Walter, and was unanimously approved to adjourn at 2:05 p.m.

Submitted by Virginia Downs