

The Community Library
Board of Trustees Meeting
October 27, 2023

Call to Order:

As a quorum was present, President Ken Hotopp called the meeting to order at 1:00 p.m. President Hotopp had called for a special meeting to discuss financial efficiency and legal obligations. Present: Fred Barnes, Harriet Berard, Linda Carpenter, Nathan Davis, Virginia Downs, Ken Hotopp, Becky Leggieri, Sandy MacKay, Doreen Russo, Janet Sand, Julia Walter, Kim Zimmer.

Committee Reports:

Finance:

Ms. Carpenter reported that the library is the beneficiary of \$10,000 from the estate of Annaliese Smith.

Ms. Carpenter and Ms. Zimmer outlined the obligations, the duties, and the costs of bookkeeping and treasurer of The Community Library. After exploring various options, the trustees voted on the following changes:

Mr. MacKay made a motion, seconded by Ms. Walter, and was unanimously approved to regretfully accept the resignation of Linda Carpenter from the board of trustees.

Ms. Walter made a motion, seconded by Mrs. Sand, and was unanimously approved to retain BQ Accounting for check process the payroll of employees until the end of 2023.

Ms. Russo made a motion, seconded by Ms. Walter, and was unanimously approved to accept Lynn Lawyer's resignation as treasurer and to appoint her as the library's bookkeeper.

Ms. Walter made a motion, seconded by Mr. Barnes, and was unanimously approved to appoint Ms. Carpenter as treasurer to The Community Library.

Building & Grounds:

Mrs. Downs made a motion, seconded by Mrs. Sand and was unanimously approved to go into executive session to discuss legal matters regarding the front steps and ramp.

Mrs. Downs made a motion, seconded by Ms. Leggieri, and was unanimously approved to return to regular session.

Mr. Davis made a motion, seconded by Mr. Barnes, and was unanimously approved Mr. Hotopp signing/notarizing the mutual release and settlement agreement with Bonacquisti Brothers Construction regarding the front steps and ramp.

Ms. Zimmer and Mr. Barnes have been in discussion with Mr. Brendon Becker regarding additional masonry work and replacement of basement windows. After reviewing the options, Mr. Barnes made a motion, seconded by Mr. Davis, and was unanimously approved to change the order to include the additional masonry and to rebuild the existing basement windows.

Adjournment :

Mr. Barnes made a motion, seconded by Mr. Davis, and was unanimously approved to adjourn at 2:20 p.m.

Submitted by Virginia Downs