

The Community Library
Board of Trustees Meeting
September 8, 2022

Call to Order:

As a quorum was present, President Ken Hotopp called the meeting to order at 12:30 p.m. Present: Fred Barnes, Harriet Berard, Linda Carpenter, Janice Clark, Jim Collins, Virginia Downs, Ken Hotopp, Becky Leggieri, Leo McAllister, Janet Sand, Julia Walter, Kim Zimmer

Guests:

Mr. Eric Trahan, MVLS, was in attendance to discuss various topics with the trustees. Among the topics Mr. Trahan discussed with the trustees were trustee education requirements and opportunities, user privacy and intellectual freedom. Of particular interest to the trustees, Mr. Trahan discussed possible issues with expansion.

Minutes:

Ms. Clark moved to accept the August 2022 minutes. This was seconded by Ms. Walter and was unanimously approved .

Director's Report:

Mr. Donald LaPlant, Librarian for Adult Services, was pleased that the number of participants in the summer reading programs had increased more than 30%. More than 500 patrons had attended 60 programs with 181 patrons participating in the summer reading challenge.

Ms. Zimmer mentioned that Rosemary Joyce has been nominated for an MVLS award for volunteer activities (as former Friends president).

Ms. Zimmer has been chosen as a representative to the MVLS board.

Ms. Pam O'Connor is continuing to organize and sort the materials in the history room.

Ms. Zimmer reminded the trustees that the Friends basket raffle and used book sale will be on September 24.

Beginning on October 29 the library will once again be a site for early voting.

Treasurer's Report:

Ms. Carpenter outlined the expenses and income for August. The trustees reviewed the current bills. Ms. Carpenter made a motion, seconded by Mr. Barnes, and was unanimously approved to pay the bills .

Committee Reports:

Building & Grounds:

The asbestos abatement is still in progress. Some restoration work will be needed in the attic; Sullivans might be able to do this restoration.

However, the sprinkler system must be installed prior to any work being done in the annex. Brendan Becker is in contact with two sprinkler companies seeking estimates.

Mr. Becker will update the time line when the asbestos removal and sprinkler system projects are completed.

The deed transfer for the annex is not completed as there are some issues with outdated easements that must be resolved.

Ms. Zimmer brought to the trustees' attention that the front door is in desperate need of repair and new paint. Mr. Barnes will contact Michael Quigley for an estimate.

The trustees discussed the possibility of contacting a landscape architect for ideas pertaining to exterior planning. Mr. Barnes agreed to contact Chris Cash and Guernsey Nursery as possibilities.

Policy:

Mrs. Sand presented three External Policies-Collections: Local Materials Policy, Gifts of Library Materials Policy, and Retention Policy. These three updated policies were unanimously approved .

After discussion, Mrs. Sand made a motion, seconded by Ms. Walter, and was unanimously approved to accept the amended Reconsideration Policy.

Board Development :

Mrs. Berard reminded the trustees that the appreciation dinner is scheduled for Wednesday, September 28 at 5:00 p.m. Staff, Friends, and volunteers are invited for pizza, salad, and desserts.

Long Range:

Ms. Clark indicated that the committee will meet with Ms. Zimmer to discuss suggestions.

Unfinished Business :

The proposed court date regarding the problems with the front entry is September 20. Ms. Clark and Ms. Walter are looking at various benches.

Adjournment:

Ms. Carpenter moved to adjourn at 2:50 p.m. This was seconded by Mrs. Berard, and was unanimously approved .

Submitted by Virginia Downs