

The Community Library
Board of Trustees Meeting
June 9, 2022

Call to Order:

As a quorum was present, President Ken Hotopp called the meeting to order at 1:00 p.m.
Present: Linda Carpenter, Janice Clark, Jim Collins, Virginia Downs, Ken Hotopp, Janet Sand, Julie Santoro, Kim Zimmer (Via Zoom: Julia Walter). Excused: Fred Barnes, Harriet Berard.

Minutes:

Mrs. Sand moved to accept the May 2022 minutes. This was seconded by Ms. Carpenter and was unanimously approved.

Director's Report:

Ms. Zimmer is pleased with the increased attendance of youth programs.
The air conditioning unit has presented some problems which should be rectified shortly.
The library staff participated in the community's Marathon for a Better Life on June 4.
The student art exhibit was impressive and a number of adults attended the exhibition.

Treasurer's Report:

Ms. Carpenter outlined the expenses and income for May. The trustees in attendance reviewed the current bills. Ms. Carpenter made a motion, seconded by Ms. Clark, and was unanimously approved to pay the bills .

Committee Reports:

Finance:

Ms Carpenter continues to work with Mrs. Lynn Lawyer, treasurer, in organizing the financial reports.

Building & Grounds:

Ms. Zimmer noted that the interior door is presenting problems and needs to be updated. Ms. Pat Hults has been working on the garden.

Ms. Zimmer is working with Mr. Becker to complete the paperwork necessary for the annex renovation.

Mr. James Morrell is removing the trash from the annex.

Mr. Sean Smith, attorney, has completed the document for workers in the annex acknowledging that they are aware of asbestos.

The NYS Historic Preservation Office has to sign-off on work in the annex for twenty-five years since the renovation is being funded by the Environmental Protection Fund. They have approved the installation of double pane windows and replicating the tin ceilings. There are still questions to be resolved regarding the stairway on the north side.

Personnel:

Mr. Collins announced that a draft for a new director evaluation has been completed and has been shared with Ms. Zimmer.

Board Development:

After discussion regarding Mrs. Neary's resignation, Ms. Walter made a motion. seconded by Mrs. Downs, and was unanimously approved to appoint Mr. Barnes to a one year term as trustee.

Long Range:

Ms. Clark requested that the committee chairs submit a paragraph indicating how the committee's plan of service is evolving.

Unfinished Business:

The attorney's letter regarding the problems with the entry and heating element is completed and will be sent.

Adjournment:

Mrs. Sand made a motion, seconded by Ms. Carpenter, and was unanimously approved to adjourn at 2:55 p.m.

Submitted by Virginia Downs