

The Community Library Minutes of board meeting November 10, 2022

Called to order at 1:03 by President Ken Hotopp.

Present: Fred Barnes, Harriet Bedard, Linda Carpenter, Jim Collins, Ken Hotopp, Becky Legierrie, Leo MacAllister, Janet Sand, Julia Walter. Virginia Downs and Janice Clark were excused.

The minutes from October were approved unanimously after a motion from Janet and a second from Leo.

Director's Report: Becky and Janice attended the MVLS dinner and accepted the award for programming/ monthly trivia. Library staff sent out letters asking that materials borrowed from patrons be returned. It was very successful: one girl brought back twenty items. Don has been doing a lot of programming. Courtney is starting to engage teens. Kim held a meeting for the Cobleskill Historical association, Harriet, and other local history associations about the annex. Many great ideas were had and questions were asked.

Linda made a motion to pay the bills. Jim seconded it. It was passed. Finance- The director's pay rate is too low and we need to either pay her more or she needs to work fewer hours. Julia moved we pay BQ \$6200 to get \$62,000 from the Employee Retention Credit. Janet seconded it. It passed unanimously.

Building and grounds: 1) Bonaquisti is sending out an electrician to fix the ramp and stairs on 11/18/22. The ramp has to be able to turn itself off. 2) Gray O'Connor was asked to fix a window. 3) Leo moves we go ahead with having Michael Quigley paint the windows in the main building in the spring. Janet seconded it. 4) Trustees have homework: on handouts with blueprints place outlets, suggest furniture location in the Annex and sign it, get it back to Kim. 5) Fred Breglia is donating to The Community Library an outdoor plan.

Policy: Whistleblower & Code of Ethics passed. Room reservation policy passed. Confidentiality and privacy policies will be researched further.

Board Development: Trustee report card is due next month. But only classes and workshops from NYLA count toward training as board members.

Long Range Plan of Service- All committees and or chairs fill out Quarterly evaluations.

We had a discussion about fundraising.

We adjourned at 3:06 after a motion from Linda and a second from Harriet.

Minutes Respectfully submitted by Julia Walter