

The Community Library
Board of Trustees Meeting
October 13, 2022

As the asbestos abatement is complete, Ms. Zimmer led the trustees through the annex and provided a general plan for the renovation that will take place. The trustees were impressed with the plans which will provide additional areas for patrons and for the community .

Call to Order:

As a quorum was present, President Ken Hotopp called the meeting to order at 1:20 p.m. Present: Fred Barnes, Harriet Berard, Linda Carpenter, Janice Clark, Virginia Downs, Ken Hotopp, Leo McAllister, Janet Sand, Julia Walter, Kim Zimmer. Excused: Jim Collins, Becky Leggieri .

Communications:

The MVLS annual meeting will take place October 27 at the Schenectady Library.

Minutes.

Mrs. Berard moved to accept the September 2022 minutes. This was seconded by Ms. Clark and unanimously approved .

Director's Report:

Ms. Courtney Little, Library Assistant, spoke about ongoing programs for children and teens. She attended all four open houses at Cobleskill-Richmondville Schools to describe programs to students. A few of these fun programs were duck tape crafts and spooky slime. The trustees thanked Ms. Little for her time and effort in presenting these programs.

Ms. Zimmer announced that she had submitted an MVLS grant for programming.

Ms. Pam O'Connor is continuing to sort through the various books in the history room. Some books are ready to submit to vendors.

Friends of the Library had a successful basket raffle and book sale. They informed Ms. Zimmer that they will be presenting her with a check for \$3000 next week.

Early voting will begin again on October 29 at the library.

Ms. Zimmer and the trustees discussed the plight of the homeless in Cobleskill. The trustees endorsed Ms. Zimmer's concept of providing during operating hours a resting area in the library since they are respectful of the property, staff, and patrons.

Treasurer's Report:

Ms. Carpenter spoke of the issues regarding stocks that have been gifted to the library. After discussion, Mr. McAllister made a motion, seconded by Mr. Barnes, and was unanimously approved that the financial officer, Ms. Carpenter, and the president, Mr.

Hotopp, will be the signers on Merck stock and all other stocks that the library owns or is given.

Ms. Carpenter outlined the expenses and income for September. The trustees reviewed the current bills. Ms. Carpenter made a motion, seconded by Mr. McAllister, and was unanimously approved to pay the bills.

Committee Reports:

Finance:

Ms. Carpenter is updating the information on Fam Fund and stocks.

Ms. Carpenter and Ms. Zimmer have begun discussions on the 2024 budget.

Building & Grounds:

Mr. Barnes indicated the Brendan Becker is continuing to seek bids for the sprinkler system.

Lenny's Painting (he does restoration painting and has a lift) submitted a bid over \$15,000 for painting and repair of windows. Mr. Barnes and Ms.

Zimmer will seek other bids.

Mr. Hotopp will sign the necessary paperwork for the Empire State Development Fund money.

Policy:

Mrs. Sand outlined the changes in the Postings and Complaints policies. Both revised policies were unanimously approved .

Long Range Plan:

Ms. Clark mentioned that she was pleased that the teen advisory board is being initiated.

Adjournment:

Ms. Carpenter made a motion, second by Mr. McAllister, and was unanimously approved to adjourn at 2:50 p.m.

Submitted by Virginia Downs