

The Community Library  
Board of Trustees Meeting  
April 11, 2019

Call to Order:

As a quorum was present, President Ken Hotopp called the meeting to order at 1:00 p.m.

Present: Ruth Ashworth, Fred Barnes, Harriet Berard, Linda Carpenter, Virginia Downs, Ken Hotopp, Dee Neary, Jerry Peters, Julia Walter, Devon Hedges. Excused: Janet Sand.

Minutes:

Mr. Peters made a motion, seconded by Mrs. Neary, and was unanimously approved to accept the March 2019 minutes.

Director's Report:

Mr. Hedges indicated that the relocation of the collections is almost complete. Mr. Hedges complimented library clerks, Amy Mele and Victoria VanWormer, for working so diligently at this task.

Mr. Peters made a motion, seconded by Ms. Carpenter, and unanimously approved to go into executive session in regard to staff resignations.

Mr. Peters made a motion, seconded by Mr. Barnes, and unanimously approved to return to regular session.

Treasurer's Report:

The trustees reviewed the current treasurer's report. Mr. Peters presented the bills. After each trustee reviewed the bills, Mr. Peters made a motion, seconded by Mr. Barnes, and was unanimously approved to pay the bills.

Committee Reports:

Finance:

Mr. Peters explained that he is investigating the option of moving \$60,000 to Trustco Bank to comply with FDIC guidelines.

Facilities:

Mrs. Ashworth suggested the trustees' spring clean-up also include a room in the annex. The first day is scheduled for Monday, May 6, at 10:00 a.m .

Board Development:

Mrs. Neary reminded the trustees that after today's meeting, the board would be viewing and discussing the webinar "Board Evaluation." Also, Mrs. Neary indicated that she is in the process of developing a trustee self-evaluation form.

Unfinished Business:

Mr. Hedges announced that the NYSED Report is near completion.

Mr. Hedges reminded the trustees of the MVLA dinner scheduled May 8.

New Business:

Ms. Walter suggested that each trustee read *The Library Book* and then facilitate a community discussion group in regard to the book and its significance to our library.

Important Dates:

May 6 - Trustee Clean-up Day 10:00 a.m.

May 8 - MVLA Dinner 5:30 p.m.

May 9 - regular Board of Trustees meeting 1:00 p.m

Adjournment:

Mr. Barnes made a motion, seconded by Mrs. Neary, and was unanimously approved to adjourn at 2:11 p.m.

Submitted by Virginia Downs