

The Community Library  
Trustee Meeting Minutes 11/14/19

Meeting was called to order at 1:00 PM. Excused were Ginny, Fred and Dee.

Director's Report: Write questions out for Kim, when she cannot attend a meeting.

Treasurer's Report: Jerry motioned we pay bills. Ruth seconded it. Unanimous.

Finance: Jerry motioned we pay the bill for NYS Retirement. Harriet seconded it. Unanimous.

Facilities: Kim has a list of tasks to be accomplished. Now Facilities knows this.

Policy: Must display poster on sexual harassment. Trustees must watch video, take test and have completion form on file in Library. Safety policy unanimous. Postings policy unanimous.

Long- Range Plan: Will begin meeting to discuss this in January 2020.

History: Harriet did a history of speeches, for a public meeting for TCL July 13,2005. There are graphs. Printed everything for Kim to look through. The other packet has/ had photos of people involved with the history of TCL; it's missing.

Building: Scheduled an additional meeting of the board to discuss the building project 11/25/19.

Unfinished business: Hand in certificates as Trustees to complete sexual harassment training to Kim.

New Business: SALT grant for \$500- Julia agreed to write it.

Adjourned 2:47.

November 25, 2019

Special Board Meeting

Meeting started at 10:32. Ginny and John not present.

Discussed the much higher numbers than we expected on TCL building project. Can we scale back the project? Kim spoke with NYS DLD regarding the scope amendment. Apparently, there is a one- page form, to amend what we asked for in a grant. We, as a group, called Rebecca Elder of Butler Rowland Mays. She will contact contractors to let them know what we want to pay. Contractors may choose to pass on TCL project because it's a small project. We will need to re-bid. We told her we prefer to work with a local company. Janet moved that we work with the architects to reduce the scope and cost of the Project for Phase 1 & 2. Julia seconded. Unanimous. Kim will talk with Maryanne Waltz, who is the NYS DLD contact. Adjourned at 12:00.

Respectfully submitted, Julia Walter