

The Community Library  
Board of Trustees Meeting  
January 10, 2019

Members: Ruth Ashworth (2021), Fred Barnes (2019), Harriet Berard(2020), Linda Carpenter (2021), Ginny Downs (2023), Ken Hotopp (2019), Dee Neary (2019), Jerry Peters (2019), Janet Sand (2023), Julia Walters (2023)

Excused: Dee Neary, Ginny Downs

The meeting was called to order at 1:03 by President Hotopp.

There were no guests or public comment.

Additional agenda items were asked for and The Joint Automation Agreement and Treasurer's contract were added to new business.

The minutes to the previous meeting were revised and Janet Sand made the motion to approve the minutes and it was seconded by Linda Carpenter. The revised minutes were unanimously approved.

There were no communications received.

Director's report:

-Concerns over damaged barrier between the library lot and the village lot was brought up and the director has been referred to the highway department.

-The director has visited Paul Mays to clarify questions we had regarding the work being done. The building committee will be meeting with him Friday, February 8 to go over the master plan, discuss the next project at the entrance and looking forward to fundraising and financing future work.

Treasurer's report: The board reviewed the current report. We are ending the year in a good financial situation.

Bills: The current bills were presented, Jerry Peters made the motion to pay and it was seconded by Janet Sand. The vote to pay was unanimous.

Finance Committee: Jerry reported signing up with Constellation Supply for electrical supply which will save money.

Facilities committee: No report. We are still working on getting rid of the pine flooring in the attic.

Personnel Committee: Linda Carpenter reported that there was a meeting with Devon regarding his evaluations. The meeting went well.

Policy Committee: No report. Next meeting is February 11 at 10am.

Board Development: Harriet reported on the results of the Board training webinaire Surveys. We will view the first one"Part One; Strategic Planning" at the next meeting and Devon will send out possible dates to view the first longer one, "What Every Trustee Should Know" sometime in January.

Long Range Planning: No Report

Unfinished Business:

-Jean Stennett's Memorial Service will be held Sunday, January 20 at 2-4 pm, at Cobleskill United Methodist Church.

-The LOGO committee will meet with the college group before the next board meeting.

New Business:

-Joint Automation Contract was presented by Devon and reviewed. Fred Barnes made the motion to approve and Harriet Berard seconded it. The board voted unanimously to approve.

-The Treasurer Contract was presented by Devon. It is the same as last year. Jerry Peters made the motion to approve and Fred Barnes seconded it. The board voted unanimously to approve.

Harriet made the motion to adjourn and Julia Walter seconded it. The meeting was adjourned at 2:50pm.

The next meeting will be February 14, 2019 at 1 pm.

Respectfully submitted by Janet Sand